

Association of Graduate Planners Meeting Minutes

Thursday November 10, 2011

In attendance: Ria Brown, Matt Quick, Tanya Christidis, Rylan Graham, Erica Warsh, Daniel Hall, Gavin Williamson, Josh Warkentin, Sonya De Vellis

1. Updates on old items:
 - a. WESEF \$100,000 Competition: We are now working with ESS and will be submitting a proposal for \$50,000 – this means we likely won't be able to apply for water fountains and will focus on bike infrastructure instead; **everyone will send their quotes and other info to Matt by Sunday to make the poster which is due Monday; Ria and Spencer will then create the written proposal for the following Monday** – there will also be a presentation during the same week as the proposal is due when students can come ask questions
 - b. Website: All the content is done though hosting has not yet been arranged – **Josh & Mark will work this out**
 - c. Ongoing Academic Event: Matt's talk went well and was well attended – we will now hold a research forum like this every other week on Thursdays at 12pm for those who volunteer; the next forum will be Thursday Nov 17 and Tanya will discuss her research; **Ria will try to book the boardroom in the School of Planning for this until the end of term**
 - d. School of Planning Director Nomination: Tanya got 7-8 replies on her request for comments on Clarence's performance – generally people are pleased with his work; these were submitted to Dean's office
 - e. Transition Reports: Transition reports for the new AGP should be completed by Dec 31
2. T-Shirt Designs: We only received 1 submission for AGP t-shirts
 - a. Vote to extend the deadline or go with Dave's design: Dave's = 2, Extend = 7
 - b. The new deadline will be the next AGP meeting; **designs will be sent to Josh still who will also put up posters about this soon; Sonya/Daniel/Gavin will make an announcement in their next class and Tanya will send an e-mail about this too**
3. Graduate Profiles for Website: Matt had the idea to create profiles of grad students on the School of Planning website like the faculty profiles – Sheree gave us a template to use that **Tanya will send to everyone to fill out if they'd like a page and Erica will collect the responses;** these will be updated once a year, probably in February so new students have time to figure out their research topics

4. End of Term Party: Tanya had the idea of renting out Jane Bond for an end of term party for grad students, staff and faculty, including the Dean – this will take place on Sunday Dec 4; Rylan has already contacted Jane Bond and it will cost \$300 to book it including staff, a DJ & security; there's a max of 50-80, and we will order food – people like this idea so **Rylan will book it and ask them for menu to figure out food costs**; when details are worked out **Tanya will send an invitation (e-mail and in mail boxes)** which will require an RSVP (**which Erica will track**); people will be able to bring 1 non-planning guest and **all students are tasked with asking their advisors to come**
5. EV3 Grand Opening: The grand opening of EV3 will take place on Nov 18, with Jay Ingram speaking the night before – there are posters up about this and **Tanya will send the poster in an e-mail; Sonya/Daniel/Gavin will make an announcement in class**
6. Intramurals:
 - a. The AGP intramural softball team (Blue Janes) won their championship; Matt would like to commemorate this with a plaque or display of some sort with the team members' names on it – there is support for this and **Matt will look into pricing**
 - b. Intramurals for next term need to be figured out soon – **Tanya will send an e-mail asking people to indicate what sport(s) they'd be interested in participating in; Kathy and Rob will need to spearhead this**
7. MAD committee meeting: Daniel is the AGP rep for this committee; students will soon get access to Microsoft Exchange calendar system for booking rooms, etc.; EV3 group rooms will soon be getting new networking capabilities; information screens will soon also be hung in EV3 with info on energy and water use, etc.
8. Space Allocation: Tanya is asking the committee for EV1 356 for a new TA room, EV1 302 lounge as the new grad lab, and the former Alternatives office (EV1 140) for a new grad lounge; EV2.5 (the hall between EV2 & 3 which has a sink and fridge) will likely become a grad kitchen space
9. Nov Social Event: **Rylan will contact Princess Bowl about an AGP bowling even on Wednesday Nov 16; Erica will create a Facebook event for an 'origami party' on Tues at 3:30pm at EV3 3.5 (the platform on the stairs between EV3 third & fourth floor)**

Next AGP Meeting: Week of November 28